

Together *for* **Sudan**

The Bishop Mubarak Fund

Annual Report & Accounts 2009

**Registered with the Charity Commission for England & Wales
Registered Charity Number 1075852**

Contents

	Page
Trustees' Annual Report for 2009	1
Independent examiner's report	3
Annual Accounts 2009	
❖ Statement of Financial Activities	4
❖ Balance Sheet	5
❖ Notes to the Accounts	6

Together for Sudan – the Bishop Mubarak Fund: Trustees’ Annual Report, 2009

The Trustees of Together for Sudan – the Bishop Mubarak Fund have approved this annual report for 2009.

The Trust’s address is 33 Balmoral Road, Trowbridge, Wiltshire, BA14 0JS. The Trustees were Dr Lillian Craig Harris (Chairman and Director), Prof Herman Bell, Mr Desmond Bermingham (from 11 February), Mr Alan Goulty (Secretary) Dr Rosalind Marsden (from 11 February), Mrs Carol Part (from 11 February), Mr Norman Swanney (Treasurer) and Mr Adrian Thomas. Trustees are elected by the existing Trustees. The Director and Trustees are unpaid volunteers. The Trust maintains offices in Sudan in Khartoum and Kadugli (Nuba Mountains) staffed by salaried Sudanese employees. Mrs Neimat Hussein continues as Country Coordinator, and the Trustees wish once again to express their warmest thanks to her, to Victor Galli Thomas who deputised ably for her during her maternity leave, and to the other members of staff in Khartoum and Kadugli.

A Declaration of Trust dated 12 February 1999, as amended by a Supplemental Deed dated 27 September 2004, governs the charity. Its objects are to relieve or assist in relieving persons living in Sudan who are in conditions of sickness, hardship or distress, in particular by supporting organisations implementing and establishing developments projects, which relieve need and improve their conditions of life; and to advance the education of persons living in Sudan, giving priority to women and children and those from the Nuba Mountains, in particular but not exclusively by advancing education in literacy and basic subjects, the provision of vocational training and the provision of scholarships at Sudanese universities.

Advisers and Volunteers

The Trust’s bankers were the National Bank of Abu Dhabi, One Knightsbridge, London SW1X 7LY and Barclays Bank, Barclays House, Alexandra Road, London SW19 7JZ. The Trustees are grateful to the firm of El Karib and Medani in Khartoum for pro bono legal advice; to their fellow-Trustee, the British Ambassador to Sudan, Dr Rosalind Marsden, and her staff, to Ahfad University for Women in Omdurman for much help in kind; and to many volunteers in Sudan who have given their time to help with scholarship selection, eye-care and other programmes. They are most grateful, too, for the continued support of the patrons of the Trust and other friends and donors.

Activities in 2009

As expected 2009 was a difficult year. The Trust’s income declined by 10% compared with 2008, and its activities were cut back accordingly. The teacher training and support project and the literacy classes were suspended and the number of university and school scholars supported was reduced. As planned the students’ hostel project was discontinued as it was no longer needed, as was the solar panels project in the Khartoum area because of the greater coverage of the Khartoum electricity grid. Highlights of the Trust’s work in 2009 included a substantial expansion of the eye care outreaches in Khartoum and Kadugli, the doubling of the number of people reached by the HIV/AIDS outreach teams, the graduation in May of 100 community health workers after a six month training course, and the graduation of a further 36 university scholars, bringing the total of graduates under this programme to 169 over eight years.

The Trust’s activities during the year included:

- Support of 187 students at Sudanese universities as at end-December, in addition to 36 who graduated during the year. 169 students have now graduated under this programme.
- Four students under the technical training programme graduated and five are continuing their studies.

- 100 students, including 90 women, completed a six months training course for basic level community health workers.
- Funding of 126 pupils, mainly AIDS orphans, as at end-December, at basic and secondary schools.
- Health training for 50 teachers and community leaders in the Nuba Mountains.
- Payment of salaries to teachers at two schools for the displaced in Khartoum and Juba.
- 24 eye care outreach clinics in displaced areas around Khartoum and a further 2 in Kadugli. In all 6568 patients were seen in 2009, and 671 surgeries performed, with a further 269 awaiting treatment: eyeglasses were supplied to 1318 patients and medicines to 2467, a substantial increase compared with 2008.
- HIV/AIDS awareness outreaches in displaced areas around Khartoum attended by nearly 7000 people; refresher training for the trainers and basic training for 38 community volunteers.
- Maintenance of 9 solar panels in the Nuba Mountains. Six more will be redeployed in 2010 to other sites in the Nuba Mountains..

Objectives for 2010

The Trustees expect another difficult year because of increased costs and political uncertainties in Sudan. Their overriding objective is to mobilise sufficient funds to sustain and, if possible, expand all the Trust's present programmes in Sudan, with priority given to the university and school scholarships, teacher training, vocational training, eye care and HIV/AIDS outreach programmes. They plan to focus the schools scholarship programmes on 10 selected schools for the displaced around Khartoum and to provide additional help for those schools. They will resume teacher training in the Nuba Mountains and, subject to the availability of further funds, will expand the teacher-training and support programmes there, and resume support of literacy classes for women. They will continue to keep all programmes under review with a view to ensuring their cost-effectiveness.

Financial Information and Policy

In 2009 some 28%, a heart-warming increase, of the Trust's income came from individual donors to whom the Trustees wish to express their warmest thanks. They are also most grateful to the following partners who have made generous donations, in most cases for specific projects: The Catholic Agency for Overseas Development (CAFOD); The UK Department for International Development (DFID); The Gordon College Memorial Trust Fund; ICING; Light for the World; Manos Unidas; The Mohamed Ibrahim Foundation and Refugees International Japan.

The Trustees' policy is to maintain reserves equivalent to six months' expenditure to guard against fluctuations in receipts or expenditure and to ensure provision for terminal benefits for their Sudanese staff, should that become necessary. The reduction in activity has enabled the Trust to exceed this target in 2009 by some 12%: cash in hand at the end of the year amounted to £ 136,683.

Lilli-Craig Harris

Chairman and Director

Alan F. Goulding

Secretary

4 March 2010

**Independent examiner's report to the trustees of
Together for Sudan –The Bishop Mubarak Fund**

I report on the accounts of the Trust for the year ended 31st December 2009, which are set out on pages 4 to 9 of this report.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 43(2) of the Charities Act 1993 (the 1993 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 43 of the 1993 Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 43(7)(b) of the 1993 Act; and
- to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 41 of the 1993 Act; and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 1993 Act

have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:



Date: 12 February 2010

Name: **M P C Oliver**
Address: **9 Windsor Drive**
Trowbridge
Wilts BA14 0JZ

Together for Sudan - The Bishop Mubarak Fund

Registered Charity No: 1085852

Statement of Financial Activities for the year ended 31st December 2009

	Notes	Unrestricted Funds	Restricted Funds	Total 2009	Total 2008
Incoming Resources		£	£	£	£
Grants	3	10,000	152,627	162,627	200,975
Donations	2d	64,729	0	64,729	46,668
Deposit interest		228	0	228	2,128
Other		0	0	0	2,497
Total Incoming Resources		<u>74,957</u>	<u>152,627</u>	<u>227,584</u>	<u>252,267</u>
Resources Expended					
Charitable activities	4,5	69,892	158,960	228,851	238,095
Fund raising & publicity		1,680	0	1,680	1,946
Management & administration		1,606	0	1,606	435
Other		367	0	367	0
Total Resources Expended		<u>73,545</u>	<u>158,960</u>	<u>232,505</u>	<u>240,476</u>
Net movements in funds		1,412	(6,333)	(4,921)	11,792
Fund balances brought forward	1c	26,395	116,802	143,197	131,406
Funds balances carried forward		<u>27,807</u>	<u>110,469</u>	<u>138,276</u>	<u>143,197</u>

All activities are continuing.

There were no acquisitions or discontinued operations either in the current or preceding year.

There were no recognised gains or losses either in the current or preceding year.

The **Notes** at pages 6 to 9 form part of these accounts

Together for Sudan - The Bishop Mubarak Fund

Registered Charity No: 1085852

Balance Sheet as at 31st December 2009

	Notes	2009 £	2008 £
Fixed Assets			
Tangible Fixed Assets	9	3,452	4,360
Investments	10	0	0
Total fixed assets		<u>3,452</u>	<u>4,360</u>
Current Assets			
Stocks and work in progress		0	0
Debtors	11	46,993	45,907
Cash at bank and in hand		136,668	109,224
Total current assets		<u>183,661</u>	<u>155,131</u>
Creditors: amounts falling due within one year	12	33,461	0
Net current assets		<u>150,200</u>	<u>155,131</u>
Total assets less current liabilities		<u>153,652</u>	<u>159,491</u>
Creditors: amounts falling due in more than one year		0	0
Provisions for liabilities and charges	7c, 15	11,924	11,934
Net assets		<u>141,728</u>	<u>147,557</u>
Funds			
Unrestricted Funds		27,807	26,395
Designated Funds: Fixed Assets		3,452	4,360
		<u>31,259</u>	<u>30,755</u>
Restricted Funds		110,469	116,802
Total Funds		<u>141,728</u>	<u>147,557</u>


The **Notes** at pages 6 to 9 form part of these accounts

Approved by the Trustees and signed on their behalf by:



Dr Lillian Craig Harris OBE
Chair & Director

Date: 4 March 2010



Norman Swanney
Treasurer

Together for Sudan - The Bishop Mubarak Fund

Registered Charity No: 1085852

Notes to the Accounts for the year ended 31st December 2009

Note

1. Basis of preparation.

- a. **Basis of accounting.** The financial statements have been prepared under the historic cost convention, in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities (SORP 2005) issued in March 2005, applicable UK Accounting Standards and the Charities Act 1993. The accounts are prepared on an accruals basis.
- b. **Funds structure.** Unrestricted funds are those funds which the trustees are free to use for any purpose to further the charity's objects. Unrestricted funds include designated funds where the trustees, at their discretion, have created a fund for a specific purpose. Restricted funds are funds which are to be used in accordance with specific restrictions imposed by the donor. The charity has no permanent endowment funds.
- c. **Changes to previous accounts.** No changes have been made to the previous year's accounts.

Note

2. Accounting policies

Incoming Resources

- a. **Recognition of incoming resources.** These are included in the Statement of Financial Activities (SoFA) when the charity becomes entitled to the resources; the trustees are virtually certain they will receive the resources; and the monetary value can be measured with sufficient reliability.
- b. **Incoming resources with related expenditure.** Where incoming resources have related expenditure (as with fundraising or contract income) the incoming resources and related expenditure are reported gross in the SoFA.
- c. **Grants and donations.** Grants and donations are only included in the SoFA when the charity has unconditional entitlement to the resources.
- d. **Tax reclaims on donations and gifts.** Incoming resources from tax reclaims are included in the SoFA at the same time as the gift to which they relate.
- e. **Donated services and facilities.** These are only included in incoming resources (with an equivalent amount in resources expended) where the benefit to the charity is reasonably quantifiable, measurable and material. The value placed on these resources is the estimated value to the charity of the service or facility received.
- f. **Volunteer help.** The value of any voluntary help received is not included in the accounts but is described in the trustees' annual report.

Expenditure & Liabilities

- g. **Liability recognition.** Liabilities are recognised as soon as there is a legal or constructive obligation committing the charity to pay out resources.
- h. **Governance costs.** Include costs of the preparation and examination of statutory accounts, the costs of trustee meetings and cost of any legal advice to trustees on governance or constitutional matters.
- i. **Support costs.** Funds received or designated for charitable activities are credited to individual projects, Payments made for the project, together with a directly proportional share of overhead and support costs in Sudan are then debited to the project. See note 4.
- j. **Contingent Liabilities.** A contingent liability is disclosed where the possible obligation, which arises from past events, will only be confirmed by the occurrence of one or more uncertain future events not wholly within the trustees' control.

Assets

- k. **Tangible fixed assets for use by charity.** These are capitalised if they can be used for more than one year, and cost at least £500. They are valued at cost or a reasonable value on receipt.
- l. **Stocks and work in progress.** These are valued at the lower of cost or market value.
- m. **Foreign currencies.** Transactions in foreign currencies are recognised at the average rate of exchange received over the year. Monetary assets and liabilities are translated into sterling at the exchange rate on the balance sheet date. All exchange differences are recognised through the statement of financial activities.

Together for Sudan - The Bishop Mubarak Fund

Registered Charity No: 1085852

Notes to the Accounts for the year ended 31st December 2009

Note Analysis of incoming resources

3

	Restricted Funds	
	2009	2008
	£	£
Grants from organisations		
Light for the World, Vienna - Austria	48,492	30,340
Mo Ibrahim Foundation - UK	40,500	62,920
Gordon College Memorial Trust - UK	17,740	7,500
UK Department for International Development (DfID) - University scholarships	16,644	16,826
International Children In Need Group (ICING) - Saudi Arabia	16,091	35,207
Catholic Agency for Overseas Development - UK	12,710	15,000
Church of England & other UK Churches	450	350
Refugees International - Japan	0	21,083
UK Department for International Development (DfID) - Teacher Training & Support	0	10,749
Walter Guinness Trust - UK	0	1,000
	152,627	200,975

Note Analysis of resources expended

4

	Direct costs	Project support	2009	2008
			Total	Total
	£	£	£	£
Charitable Activities - Educational Projects				
University scholarships & hostel	59,428	22,751	82,179	79,752
Scholarship Project to educate AIDS-affected orphans	26,779	10,252	37,030	10,548
Vocational Training project	7,250	2,775	10,025	6,385
Teacher Training & Support - Kadugli & Nuba Mountains	4,535	1,736	6,271	52,392
Teacher Training & Support - Kadugli Teachers' Resource Centre	1,153	442	1,595	7,249
Teacher Training & Support - Khartoum	1,087	416	1,503	29,605
Women's Literacy Project - Darfur	136	52	188	923
Total Education projects	100,368	38,423	138,791	186,855
Charitable Activities - Educational Support Projects				
Eye Care outreach, Kadugli	35,489	13,586	49,075	25,393
HIV/AIDS Awareness outreach	14,984	5,736	20,720	13,971
Eye Care outreach, Khartoum	14,353	5,495	19,847	9,132
Solar lighting project	286	109	395	665
Medicine Box project	17	6	23	2,079
Total Education Support projects	65,128	24,933	90,061	51,240
Total Charitable Activities	165,495	63,356	228,851	238,095

For basis of apportioning project support costs see Note 2i.

Together for Sudan - The Bishop Mubarak Fund

Registered Charity No: 1085852

Notes to the Accounts for the year ended 31st December 2009

Note	Support Costs					2009	2008
		Staff costs	Office running costs	IT & comms	Transport & other costs	Total	Total
5		£	£	£	£	£	
	Charitable Activities						
	Education projects	21,873	7,210	2,907	6,433	38,423	
	Education Support projects	14,193	4,679	1,886	4,174	24,933	
	Total	36,066	11,889	4,794	10,607	63,356	

Grants from partners towards support costs amounted to £12,952 (2008 - £13,089).

For basis of apportioning support costs see Note 2i

Note 6 Details of certain items of expenditure

a. Trustee expenses. Payment or reimbursement of out-of pocket expenses amounted to £1,408. This sum was donated back to the charity. (2008 - £175).

b. Fees for examination or audit of the accounts. None. (2008 - £0).

Note 7 Paid employees

a. Staff costs. Wages, salaries and benefits in kind, including severance provisions on termination of the the contract of employment by the employee amounted to £36,066 . (2008 - £25,240).

b. Average number of full time equivalent employees in the year: 12.0 (All employed on charitable activities).

c. Pension scheme. No pension scheme is operated but provision has been made for severance pay under Chapter IX of the Sudan Labour Code 1997, for entitled employees leaving the charity's employment. See Note 15.

Note 8 Grant making.

The charity made no grants in year. (2008 - £0).

Note 9 Tangible fixed assets

	Fixtures, fittings & equipment	Other	Total
	£	£	£
<u>a. Cost or valuation</u>			
Balance brought forward	7,942	-	7,942
Additions	-	-	-
Revaluations	-	-	-
Disposals	-	-	-
Transfers	-	-	-
Balance carried forward	7,942	-	7,942
<u>b. Accumulated depreciation and impairment provisions</u>			
Balance brought forward	3,582	-	3,582
Depreciation charge for year (straight line basis)	908	-	908
Impairment provisions	-	-	-
Revaluations	-	-	-
Disposals	-	-	-
Transfers	-	-	-
Balance carried forward	4,490	-	4,490
<u>c. Net book value</u>			
Brought forward	4,360	-	4,360
Carried forward	3,452	-	3,452

d. Revaluation

No fixed assets have been revalued

Together for Sudan - The Bishop Mubarak Fund

Registered Charity No: 1085852

Notes to the Accounts for the year ended 31st December 2009

Note Investment assets

10 The charity holds no fixed asset investments, investment properties, investments in subsidiary or connected undertakings and companies, securities not listed on a recognised stock exchange, cash held as part of an investment portfolio or other investment. (2008 - £0).

Note Debtors and prepayments

11	Amounts falling due within one year		Amounts falling due after one year	
	2009	2008	2009	2008
	£	£	£	
Analysis of debtors				
Trade debtors				
Amounts due from subsidiary undertakings				
Other debtors	40,500	31,122	0	0
Prepayments and accrued income	6,493	14,785	0	0
Total	46,993	45,907	0	0

Note Creditors and accruals

12	Amounts falling due within one year		Amounts falling due after one year	
	2009	2008	2009	2008
	£	£	£	
a. Analysis of creditors				
Trade creditors	811	0	0	0
Amounts due to subsidiary undertakings	0	0	0	0
Other creditors	17,800	0	0	0
Accruals and deferred income	14,850	0	0	0
Total	33,461	0	0	0

b. Security over assets: No loan, overdraft or other creditor holds a charge or other security over any assets of the charity. (2008 - £0).

Note Endowment & restricted income funds

13 The charity has no permanent or expendable endowment, special trusts or established restricted income funds. Donations and grants are received for particular education or education support-related projects in Sudan and these are brought to account on a restricted basis (See Note 1b).

Note Transactions with related parties

14 a. Remuneration & benefits: No remuneration or other benefits are paid to trustees or other related parties by the charity or any institution or company connected with it. (2008 - £0).
 b. Loans: No amounts are owing to or from the charity's trustees or other related parties by the charity at the year end. (2008 - £0).
 c. Other transaction/s with trustees or related parties: No transactions have been undertaken by (or on behalf of) the charity in which a trustee or other related party has a material interest. (2008 - Nil return).

Note Additional disclosures

15	Charitable commitments accrued		
	Unrestricted	Restricted	Total
	£	£	£
a. Provisions for liabilities and charges and movement in provisions.			
Commitments outstanding at 1 st January	11,934	0	11,934
New commitments charged to the SOFA in year	4,546	0	4,546
Commitments paid or cancelled during the year	(4,556)	0	(4,556)
Amount of commitments as at 31 st December	11,924	0	11,924

Timing: All commitments are payable with the requisite period of notice (less than one year).

b. The liability of £10,843 for arrears of social security contributions declared in 2007 has been reduced through the commitments paid or cancelled line (Note 15a, above) to: £399 (2008 - £4,984).

c. Contingent Liability: Although there are no plans or intentions on the charity's part to do so, should the charity be required to close down its operations in Sudan for whatever reason, a contingent liability (see Note 2j) exists for employees' severance pay in the amount of: £2,463 (2008 - £2,284).

Together *for* Sudan ~ The Bishop Mubarak Fund

**A United Kingdom charity authorised and regulated by the
Charity Commissioners for England & Wales**

Registered Charity No. 1075852

Director

Dr Lillian Craig Harris OBE

Secretary

Alan F Goulty CMG

Other Trustees

Professor Herman Bell

Desmond Bermingham

Dame Rosalind Marsden, DCMG

Carol Part

Norman Swanney

Adrian Thomas

Country Coordinator Sudan

Neimat Hussein Issha

Charity correspondent & Treasurer

Norman Swanney

33 Balmoral Road

Trowbridge

Wiltshire

BA14 0JS

United Kingdom

Tel: +44(0)1225-764878

Fax: +44(0)8702-889484

Email: enquiries@togetherforsudan.com

Webmaster

David Lewis

Visit our website: www.togetherforsudan.org