

Together *for* **Sudan**

The Bishop Mubarak Fund

Annual Report & Accounts 2011

**Registered with the Charity Commission for England & Wales
Registered Charity Number 1075852**

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Together for Sudan – the Bishop Mubarak Fund: Trustees’ Annual Report, 2011

The Trustees of Together for Sudan – the Bishop Mubarak Fund have approved this annual report for 2011.

The Trust’s address is 33 Balmoral Road, Trowbridge, Wiltshire, BA14 0JS. The Trustees were Dr Lillian Craig Harris (Chairman and Director), Prof Herman Bell, Mr Desmond Bermingham, Mr Alan Goulty (Secretary), Canon Malcolm Grundy (from 3 June), Dame Rosalind Marsden (until 3 June), Mr Norman Swanney (Treasurer) (until 12 October), and Mr Adrian Thomas. Trustees express their deep appreciation of the contribution of their two colleagues who retired during the year and are delighted that Dr Marsden will continue to support their work as a patron and that Mr Swanney has agreed to continue his invaluable contribution as Treasurer.

Trustees are elected by the existing Trustees. The Director and Trustees are unpaid volunteers. The Trust maintains offices in Sudan staffed by salaried Sudanese employees in Khartoum and Kadugli (Nuba Mountains), though the Kadugli office has been closed since June because of continuing insecurity in the area. Mrs Neimat Hussein continues as Country Coordinator, and the Trustees wish once again to express their warmest thanks to her and to all staff in both the Khartoum and Kadugli offices.

A Declaration of Trust dated 12 February 1999, as amended by a Supplemental Deed dated 27 September 2004, governs the charity. Its objects are to relieve or assist in relieving persons living in Sudan who are in conditions of sickness, hardship or distress, in particular by supporting organisations implementing and establishing developments projects, which relieve need and improve their conditions of life; and to advance the education of persons living in Sudan, giving priority to women and children and those from the Nuba Mountains, in particular but not exclusively by advancing education in literacy and basic subjects, the provision of vocational training and the provision of scholarships at Sudanese universities.

The Trustees have complied with the duty in section 4 of the Charities Act 2006 to have due regard to public benefit guidance published by the Commission. They intend to seek to convert the Trust to a charitable incorporated organization as soon as the necessary regulations and procedures have been approved.

Advisers and Volunteers

The charity’s bankers were the National Bank of Abu Dhabi, One Knightsbridge, London SW1X 7LY and Barclays Bank, Barclays House, Alexandra Road, London SW19 7JZ. The Trustees are grateful to the firm of El Karib and Medani in Khartoum for pro bono legal advice; to the British Ambassador to Sudan, Mr Nick Kay, and his staff, to Ahfad University for Women in Omdurman, its President Dr Gasim Bedri, and Mr George Pagoulatos of the Acropole Hotel in Khartoum for much help in kind; and to many volunteers in Sudan who have given their time to help with scholarship selection, eye-care and other programmes. They are most grateful, too, for the continued support of the patrons and other friends and donors.

Activities in 2011

For Together for Sudan 2011 was a challenging year, primarily because of the political uncertainties in Sudan. Highlights included a successful eye care outreach and follow up at Rashad ; the installation of 17 new solar panels in schools and clinics off the electricity grid, coupled with training of 38 supervisors; and the training of 32 teachers in basic health and hygiene. All this in the Nuba Mountains in the first half of the year. But fighting broke out in the area in June, our office in Kadugli was looted, and all our work in the Nuba Mountains had to be suspended. Monitoring of the solar panels has been impossible and five panels awaiting installation were stolen from the office. Security and funds permitting, the Trustees hope to be able to resume their work in the area during 2012.

The secession of South Sudan from Sudan in July brought other challenges. Two key members of staff from our Khartoum office left to return to the South and have not been replaced. Enrolment at the self-help schools we supported dropped sharply and, with no further funds designated for the

project, Trustees decided to suspend it, though grants continue to be made to support two schools in the Soba Aradi suburb of Khartoum. Two vocational trainees left for the South and 15 of our university scholars plan to continue their studies at universities in South Sudan when they open. Trustees appointed Victor Gali Thomas, former Deputy Country Coordinator in Khartoum, as their representative in Juba, initially to coordinate support for these scholars. Several of the leaders of our HIV/AIDS outreach work in the Khartoum area also returned to the South: Trustees hope to work with them again in 2012 on a similar project in Central Equatoria.

Highlights of the charity's other work in 2011 included eye care outreaches around Khartoum and in Rashad in which over 5000 patients were seen and 477 operations carried out. A generous contribution from the Canada Fund facilitated the replacement of the operating microscope stolen when the Kadugli office was looted. A further 30 university scholars graduated during 2011, bringing to 224 the total of women graduates under this programme over 10 years. 142 scholars are continuing their studies. Two vocational trainees graduated in July and the remaining 17 are in the second year of their courses and are expected to graduate in 2012. Towards the end of the year the charity resumed support of two literacy classes in Omdurman. A grant from the British Embassy for the training of teachers should enable the charity to expand this programme considerably in 2012. Trustees are also glad to report the conclusion of a partnership agreement with a Sudanese NGO, the Babiker Badri Scientific Foundation, to enhance their activities in Sudan.

Objectives for 2012

Much will depend on political developments in and between Sudan and South Sudan. The Trust is well placed to respond to new needs and challenges in both countries. Trustees intend, subject to security considerations, to resume their work in the Nuba Mountains including renewed teacher training, expanded provision of solar panels and a new programme of HIV/AIDS outreach. They aim also to start a modest programme in the Juba area of South Sudan, concentrating initially on HIV/AIDS outreach and literacy classes. They will also maintain and, if possible, expand all the Trust's present programmes in Sudan, in particular the university scholarships, teacher training, vocational training, and literacy classes. They intend to give priority to raising new funds for an expansion of the university scholarship programme and for the continuation of their eye care work.

Financial Information and Policy

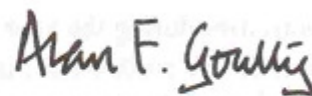
In 2011 some 25.9% of the Trust's income came from individual donors to whom the Trustees wish to express their warmest thanks. A reception and auction at Lambeth Palace raised just over £10,700: the Trustees wish to thank the Archbishop of Canterbury, one of their patrons, for his hospitality as well as all those who worked so hard to make the evening so successful. They are also most grateful to the following partners who have made, or have agreed to make, generous donations, in most cases for specific projects: The British Embassy in Khartoum; The Gordon Memorial College Trust Fund; ICING; Dark and Light and Light for the World; the Canada Fund; The Mohamed Ibrahim Foundation; Humanity United and Refugees International Japan.

The Trustees' policy is to maintain reserves equivalent to eight months' running costs to guard against fluctuations in receipts or expenditure and to ensure provision for terminal benefits for their Sudanese staff, should that become necessary. The enforced reduction in staff and activity has enabled the charity to exceed this target in 2011 by 40.2%: resources available at the end of the year, not earmarked for project work or other commitments amounted to £77,566. This will enable the charity to maintain its activities in the coming months but it faces major funding challenges in the longer term if it is to continue its flagship scholarship programme and its other critical activities to help Sudanese women.



Chairman and Director

16th March 2012



Secretary

**Independent examiner's report to the trustees of
Together for Sudan –The Bishop Mubarak Fund**

I report on the accounts of the Trust for the year ended 31st December 2011, which are set out on pages 4 to 9 of this report.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 43(2) of the Charities Act 1993 (the 1993 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 43 of the 1993 Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 43(7)(b) of the 1993 Act; and
- to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 41 of the 1993 Act; and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 1993 Act

have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:

Name: **John A Fryer, ACMA**

Address: **20 Halfway Close
Trowbridge
BA14 7HQ**

Date: 16th March 2012

Together for Sudan - The Bishop Mubarak Fund

Registered Charity No: 1085852

Statement of Financial Activities for the year ended 31st December 2011

	Notes	Unrestricted Funds £	Restricted Funds £	Total 2011 £	Total 2010 £
Incoming Resources					
Grants	3	2,000	168,347	170,347	163,936
Donations	2d	65,969	0	65,969	51,401
Deposit interest		0	0	0	0
Other		18,085	0	18,085	9,105
Total Incoming Resources		<u>86,054</u>	<u>168,347</u>	<u>254,401</u>	<u>224,442</u>
 Resources Expended					
Charitable activities	4,5	55,623	128,156	183,779	219,484
Fund raising & publicity		6,380	0	6,380	1,841
Governance, management & administration		3,613	0	3,613	687
Other		2,134	0	2,134	0
Total Resources Expended		<u>67,750</u>	<u>128,156</u>	<u>195,906</u>	<u>222,011</u>
 Net movements in funds					
		18,304	40,191	58,495	2,431
Fund balances brought forward	1c	59,262	81,445	140,707	138,276
Funds balances carried forward		<u>77,566</u>	<u>121,636</u>	<u>199,202</u>	<u>140,707</u>

All activities are continuing.

There were no acquisitions or discontinued operations either in the current or preceding year.

There were no recognised gains or losses either in the current or preceding year.

The **Notes** at pages 6 to 9 form part of these accounts

Together for Sudan - The Bishop Mubarak Fund

Registered Charity No: 1085852

Balance Sheet as at 31st December 2011

	Notes	2011	2010
		£	£
Fixed Assets			
Tangible Fixed Assets	9	4,205	7,960
Investments	10	0	0
Total fixed assets		4,205	7,960
Current Assets			
Stocks and work in progress		0	0
Debtors and prepayments	11	17,247	13,552
Cash at bank and in hand		270,982	243,433
Total current assets		288,229	256,985
Creditors: amounts falling due within one year	12	45,106	57,814
Net current assets		243,123	199,171
Total assets less current liabilities		247,328	207,131
Creditors: amounts falling due in more than one year		28,476	42,888
Provisions for liabilities and charges	7c, 15	15,445	16,175
Net assets		203,407	148,068
Funds			
Unrestricted Funds		77,566	59,262
Designated Funds: Fixed Assets		4,205	7,960
		81,771	67,222
Restricted Funds		121,636	81,445
Total Funds		203,407	148,667

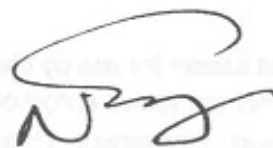
The **Notes** at pages 6 to 9 form part of these accounts

Approved by the Trustees and signed on their behalf by:



Dr Lillian Craig Harris OBE
Chair & Director

Date: 16th March 2012



Norman Swanney
Treasurer

Together for Sudan - The Bishop Mubarak Fund

Registered Charity No: 1085852

Notes to the Accounts for the year ended 31st December 2011

Note

1. Basis of preparation.

- a. **Basis of accounting.** The financial statements have been prepared under the historic cost convention, in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities (SORP 2005) issued in March 2005, applicable UK Accounting Standards and the Charities Act 1993. The accounts are prepared on an accruals basis.
- b. **Funds structure.** Unrestricted funds are those funds which the trustees are free to use for any purpose to further the charity's objects. Unrestricted funds include designated funds where the trustees, at their discretion, have created a fund for a specific purpose. Restricted funds are funds which are to be used in accordance with specific restrictions imposed by the donor. The charity has no permanent endowment funds.
- c. **Changes to previous accounts.** Nil

Note

2. Accounting policies

Incoming Resources

- a. **Recognition of incoming resources.** These are included in the Statement of Financial Activities (SoFA) when the charity becomes entitled to the resources; the trustees are virtually certain they will receive the resources; and the monetary value can be measured with sufficient reliability.
- b. **Incoming resources with related expenditure.** Where incoming resources have related expenditure (as with fundraising or contract income) the incoming resources and related expenditure are reported gross in the SoFA.
- c. **Grants and donations.** Grants and donations are only included in the SoFA when the charity has unconditional entitlement to the resources.
- d. **Tax reclaims on donations and gifts.** Incoming resources from tax reclaims are included in the SoFA at the same time as the gift to which they relate.
- e. **Donated services and facilities.** These are only included in incoming resources (with an equivalent amount in resources expended) where the benefit to the charity is reasonably quantifiable, measurable and material. The value placed on these resources is the estimated value to the charity of the service or facility received.
- f. **Volunteer help.** The value of any voluntary help received is not included in the accounts but is described in the trustees' annual report.

Expenditure & Liabilities

- g. **Liability recognition.** Liabilities are recognised as soon as there is a legal or constructive obligation committing the charity to pay out resources.
- h. **Governance costs.** Include costs of the preparation and examination of statutory accounts, the costs of trustee meetings and cost of any legal advice to trustees on governance or constitutional matters.
- i. **Support costs.** Funds received or designated for charitable activities are credited to individual projects, Payments made for the project, together with a directly proportional share of overhead and support costs in Sudan are then debited to the project. See note 4.
- j. **Contingent Liabilities.** A contingent liability is disclosed where the possible obligation, which arises from past events, will only be confirmed by the occurrence of one or more uncertain future events not wholly within the trustees' control.

Assets

- k. **Tangible fixed assets for use by charity.** These are capitalised if they can be used for more than one year, and cost at least £500. They are valued at cost or a reasonable value on receipt.
- l. **Stocks and work in progress.** These are valued at the lower of cost or market value.
- m. **Foreign currencies.** Transactions in foreign currencies are recognised at the average monthly rate of exchange received. Monetary assets and liabilities are translated into sterling at the exchange rate on the balance sheet date. All exchange differences are recognised through the statement of financial activities.

Together for Sudan - The Bishop Mubarak Fund

Registered Charity No: 1085852

Notes to the Accounts for the year ended 31st December 2011

Note	Analysis of incoming resources	2011	2010
3	a. Grants from organisations (<i>restricted funding</i>)	£	£
	Light for the World, Austria/Dark & Light, Holland	63,138	47,278
	Mo Ibrahim Foundation - UK	46,653	69,587
	Canada Fund - Embassy of Canada Khartoum	30,411	0
	Humanity United	13,111	11,506
	International Children In Need Group (ICING) - Saudi Arabia	8,007	0
	Gordon Memorial College Trust Fund - UK	6,502	12,700
	Church of England & other UK Churches	525	490
	Body Shop Foundation - UK	0	5,000
		168,347	146,561
	b. Grants from organisations (<i>unrestricted funding</i>)	£	£
	Bryan Guinness Trust - UK	2,000	0
	International Children In Need Group (ICING) - Saudi Arabia	0	10,310
	UK Department for International Development (DfID) - University scholarships	0	3,866
	White Fathers	0	3,199
	Other unrestricted grants	0	0
		2,000	17,375
	c. Donations from individuals	£	£
	Gift Aided donations (including gift aid rebate)	52,642	37,466
	Other donations	13,327	13,935
	Total donations from individuals	65,969	51,401
	d. All other income	18,085	9,105
	Total incoming resources	254,401	224,442
	Total donations from individuals as percentage of overall income	25.9%	22.9%

Note	Analysis of resources expended	2011		2010	
4		Direct costs	Project support	Total	Total
		£	£	£	£
	a. Charitable Activities - Educational Projects				
	University scholarships	44,961	19,514	64,475	90,504
	Vocational Training	7,267	3,154	10,421	6,831
	Scholarship Project to educate AIDS-affected orphans	2,980	1,293	4,273	19,422
	Women's Literacy Project - Darfur	256	111	366	0
	Teacher Training & Support - Nuba Mountains	0	0	0	11,794
	Teacher Training & Support - Khartoum	0	0	0	970
	Total Education projects	55,463	24,072	79,536	129,522
	b. Charitable Activities - Educational Support Projects	£	£	£	£
	Eye Care outreach, Kadugli	30,578	13,272	43,850	52,638
	Eye Care outreach, Khartoum	25,833	11,212	37,046	25,268
	Solar Lighting project	16,281	7,066	23,347	20
	HIV/AIDS Awareness outreach	0	0	0	12,037
	Total Education Support projects	72,693	31,550	104,243	89,962
	Total Charitable Activities	128,156	55,623	183,779	219,484

For basis of apportioning project support costs see Note 2i.

Together for Sudan - The Bishop Mubarak Fund

Registered Charity No: 1085852

Notes to the Accounts for the year ended 31st December 2011

Note	Support Costs					2011	2010
		Staff costs	Office running costs	IT & comms	Transport & other costs	Total	Total
5		£	£	£	£	£	
	Charitable Activities						
	Education projects	11,507	8,743	1,559	2,263	24,072	38,645
	Education Support projects	15,082	11,459	2,044	2,966	31,550	26,841
	Sub total	26,590	20,202	3,603	5,228	55,623	65,486

Grants from partners *reducing* total, to the sum shown: £13,255 (2010 - £12,515).

For basis of apportioning support costs see Note 2i

Note 6 Details of certain items of expenditure

a. Trustee expenses. Payment or reimbursement of out-of pocket expenses amounted to £3,072. This sum was donated back to the charity. (2010 - £309).

b. Fees for examination or audit of the accounts. £200 (2010 - £0).

Note 7 Paid employees

a. Staff costs. Wages, salaries and benefits in kind, including severance provisions on termination of the the contract of employment by the employee amounted to £39,844 . (2010 - £50,167).

b. Average number of full time equivalent employees in the year (all employed on charitable activities): 8

c. Pension scheme. No pension scheme is operated but provision has been made for severance pay under Chapter IX of the Sudan Labour Code 1997, for entitled employees leaving the charity's employment. See Note 15.

Note 8 Grant making.

The charity made no grants in year. (2010 - £0).

Note 9 Tangible fixed assets

	Fixtures, fittings & equipment	Other	Total
	£	£	£
<u>a. Cost or valuation</u>			
Balance brought forward	13,632	-	13,632
Additions	-	-	-
Revaluations	-	-	-
Disposals	(2,132)	-	(2,132)
Transfers	-	-	-
Balance carried forward	11,500	-	11,500
<u>b. Accumulated depreciation and impairment provisions</u>			
Balance brought forward	5,672	-	5,672
Depreciation charge for year (straight line basis)	1,043	-	1,043
Impairment provisions	-	-	-
Revaluations	-	-	-
Disposals	580	-	580
Transfers	-	-	-
Balance carried forward	7,295	-	7,295
<u>c. Net book value</u>			
Brought forward	7,960	-	7,960
Carried forward	4,205	-	4,205
<u>d. Revaluation</u>			

No fixed assets have been revalued

Two assets have been sold. One further asset has been written-off owing to looting during conflict in the Nuba Mountains in June, 2011. Other equipment stolen during this episode (solar panels and an operating microscope) did not comprise part of the fixed assets of the charity.

Together for Sudan - The Bishop Mubarak Fund

Registered Charity No: 1085852

Notes to the Accounts for the year ended 31st December 2011

Note Investment assets

10 The charity holds no fixed asset investments, investment properties, investments in subsidiary or connected undertakings and companies, securities not listed on a recognised stock exchange, cash held as part of an investment portfolio or other investment. (2010 - £0).

Note	Debtors and prepayments	Amounts falling due within one year		Amounts falling due after one year	
		2011	2010	2011	2010
11		£	£	£	
	Analysis of debtors				
	Trade debtors				
	Amounts due from subsidiary undertakings				
	Other debtors			0	0
	Prepayments and accrued expenditure	12,937	8,742	4,310	0
	Total	<u>12,937</u>	<u>8,742</u>	<u>4,310</u>	<u>0</u>

Note	Creditors and accruals	Amounts falling due within one year		Amounts falling due after one year	
		2011	2010	2011	2010
12		£	£	£	
	a. Analysis of creditors				
	Trade creditors	7,460	738	0	0
	Amounts due to subsidiary undertakings	0	0	0	0
	Other creditors	20,584	26,100	0	0
	Accruals and deferred income	17,062	30,976	28,476	42,288
	Total	<u>45,106</u>	<u>57,814</u>	<u>28,476</u>	<u>42,288</u>

b. Security over assets: No loan, overdraft or other creditor holds a charge or other security over any assets of the charity. (2010 - £0).

Note Endowment & restricted income funds

13 The charity has no permanent or expendable endowment, special trusts or established restricted income funds. Donations and grants are received for particular education or education support-related projects in Sudan and these are brought to account on a restricted basis (See Note 1b).

Note Transactions with related parties

14 a. Remuneration & benefits: No remuneration or other benefits are paid to trustees or other related parties by the charity or any institution or company connected with it. (2010 - £0).
 b. Loans: No amounts are owing to or from the charity's trustees or other related parties by the charity at the year end. (2010 - £0).
 c. Other transaction/s with trustees or related parties: No transactions have been undertaken by (or on behalf of) the charity in which a trustee or other related party has a material interest. (2010 - Nil return).

Note Additional disclosures

15	a. Provisions for liabilities and charges and movement in provisions.	Charitable commitments accrued		
		Unrestricted	Restricted	Total
	Commitments outstanding at 1 st January	£ 16,175	£ 0	£ 16,175
	New commitments charged to the SOFA in year	2,026	0	2,026
	Commitments paid or cancelled during the year	(2,756)	0	(2,756)
	Amount of commitments as at 31 st December	<u>15,445</u>	<u>0</u>	<u>15,445</u>

Timing: All commitments are payable with the requisite period of notice (less than one year).

b. Contingent Liability: Although there are no plans or intentions on the charity's part to do so, should the charity be required to close down its operations in Sudan for whatever reason, a contingent liability (see Note 2j) exists for employees' severance pay in the amount of: £1,881 (2010 - £2,127).

Together *for* Sudan ~ The Bishop Mubarak Fund

**A United Kingdom charity authorised and regulated by the
Charity Commissioners for England & Wales**

Registered Charity No. 1075852

Director

Dr Lillian Craig Harris OBE

Secretary

Alan F Goulty CMG

Other Trustees

Professor Herman Bell

Malcolm Grundy

Desmond Bermingham

Adrian Thomas

Country Coordinator Sudan

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