



**Women's
Education
Partnership**

**Annual Report
& Accounts
2015**

Registered Charity 1151145

**Authorised and regulated by the Charity
Commission for England & Wales**

Contents

	Page
Trustees' Annual Report for 2015	1
Independent examiner's report	3
Annual Accounts 2015	
❖ Statement of Financial Activities	4
❖ Balance Sheet	5
❖ Notes to the Accounts	6

The Trustees of Women's Education Partnership Fund have approved this report.

The Trust's address is 33 Balmoral Road, Trowbridge, Wiltshire, BA14 0JS. The Trustees were, Ms Islam Ali, Prof Herman Bell, Canon Dr Malcolm Grundy, The Rt Revd Peter Hullah, (Director), Ms Imogen Thurbon, Mrs Rita Bellamy-James and Ms Kate Smith.

During the year, Mr Adrian Thomas stepped down as a Trustee and the Trustees thanked him for 15 years of dedicated service to the charity. During the year, the Trustees elected three new Trustees, Ms Imogen Thurbon, Mrs Rita Bellamy-James and Ms Kate Smith.

The Trustees wish once again to thank the Treasurer, Mr Norman Swanney, and Webmaster, Mr Dave Lewis, for their invaluable contribution over many years.

Trustees are elected by the existing Trustees. The Director, Treasurer, Webmaster and Trustees are unpaid volunteers. The Trust maintains an office in Khartoum, Sudan staffed by salaried Sudanese employees, and co-located since April 2013 with the Windle Trust. Neimat Hussein continues as Country Coordinator, and the Trustees are most grateful to her and all her staff for their service. There is no office in South Sudan where the Trust works in partnership with local NGOs and educational establishments including Juba University, the Health Science Institute, Kimu Charitable Society and the National Women's Empowerment and Rehabilitation Organisation.

A Constitution dated 22 January 2013 governs the charity. Its objects are to relieve or assist in relieving persons living in Africa, giving priority to those in Sudan and South Sudan, who are in conditions of

TRUSTEES' ANNUAL REPORT 2015

sickness, hardship or distress, in particular by supporting organisations implementing and establishing development projects, which relieve need and improve their conditions of life; and to advance the education of persons living in Sudan and South Sudan, giving priority to women and children and those from marginalised areas, in particular but not exclusively by advancing education in basic literacy and other subjects, the provision of vocational training and the provision of scholarships at local universities.

The Trustees have complied with the duty in section 4 of the Charities Act 2006 to have due regard to public benefit guidance published by the Commission.

Advisers and Volunteers

The charity's bankers were the National Bank of Abu Dhabi, One Knightsbridge, London SW1X 7LY and Barclays Bank, Barclays House, Alexandra Road, London SW19 7JZ. The Trustees are grateful to the firms of El Karib and Medani and Hasabo & Co in Khartoum for pro bono legal and auditing services; to the British Ambassador to Sudan, Mr Michael Aron and his staff and to the staff of the British Embassy in South Sudan for generous support; to Ahfad University for Women in Omdurman, its President, Dr Gasim Badri; to Mr George Pagoulatos of the Acropole Hotel in Khartoum for much help in kind; to Ms Samia Omar for her support in linking the charity locally in Khartoum with the Khartoum International

Community School; to Mr Bill Ridout for his support in reviewing the work of the charity in Sudan and to many volunteers in Sudan who have given their time to help with scholarship selection, eye-care and other programmes. They are most grateful, too, for the continued support of the patrons and other friends and donors.

Activities in 2015

The charity faced increasingly difficult working conditions in both Sudan and South Sudan in 2015. After lengthy negotiations, the charity was recognised officially in Sudan as Women's Education Partnership and received confirmation of registration. Compliance with government regulations became more time-consuming and continued insecurity once again prevented resumption of the charity's work in the Nuba Mountains. But the university scholarship programme, eye care, women's literacy, and self-help schools support projects in the Khartoum area continued, thanks to a range of generous donors.

In South Sudan, civil conflict persisted throughout the year and forced the suspension of the charity's work outside Juba. Despite the security situation limiting work, the charity continued to support students at Juba University and the Health Science Institute. The Trustees are grateful for the assistance provided by the Vice Chancellor of Juba University and his staff. The charity continued its support of the Kimu Clinic (including the development of a new adult literacy programme at the Clinic), the support of students at the Health Science Institute in Juba (in a new partnership with the Wai Foundation) and its funding of scholars at Juba University.

Highlights of the charity's work in 2015 included the graduation of a further 8

university scholars, bringing to 318 the total of women graduates under this programme over 14 years. 75 scholars are continuing their studies in Sudan and 15 in South Sudan. The women's literacy programme in Sudan has expanded to 11 classes with over 310 students, thanks to generous support from the British Embassy in Khartoum and other generous donors. An additional part time member of staff was recruited locally in Sudan specifically to develop the adult literacy programmes. 49 eye care outreach programmes were conducted and WEP again supported 2 teachers in each of 10 self-help schools for the displaced in exchange for the provision of free places for 137 needy children.

Financial Information and Policy

In 2015 some 69% of the Trust's income was donated by individuals to whom the Trustees wish to express their warmest thanks. They are also most grateful to partners who have made generous donations for specific projects: details are to be found in the accompanying accounts.

The Trustees' policy is to maintain reserves equivalent to eight months' running costs to guard against fluctuations in receipts or expenditure and to ensure provision for terminal benefits for their Sudanese staff, should that become necessary. The charity continued to exceed this target in 2015.



PETER F HULLAH
Director
19 January 2016

Independent examiner's report to the trustees of Women's Education Partnership

I report on the accounts of the Trust for the year ended 31st December 2015, which are set out on pages 4 to 9 of this report.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is required.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the General Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 130 of the 2011 Act; and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act

have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:

Name: J A Fryer, CGMA

Address: 20 Halfway Close
Trowbridge BA14 7HQ

Date: 19th February 2016

Women's Education Partnership

Registered charity 1151145

Statement of Financial Activities for the year ended 31st December 2015

	Notes	Unrestricted Funds £	Designated Funds	Restricted Funds £	Total 2015 £	Total 2014 £
Incoming Resources						
Grants	3b	-	-	22,857	22,857	34,173
Donations	2d,3c	48,068	-	9,750	57,818	76,246
Interest & other income	2m,3d	3,146	-	-	3,146	2,950
Total Incoming Resources		<u>51,214</u>	<u>-</u>	<u>32,607</u>	<u>83,821</u>	<u>113,370</u>
Resources Expended						
Charitable activities	4,5,7	48,256	21,712	49,447	119,414	105,665
Fund raising & publicity		1,245	-	-	1,245	798
Governance & management	6,14	4,404	-	-	4,404	6,235
Other	2m, 3d	-	-	-	0	-
Total Resources Expended		<u>53,905</u>	<u>21,712</u>	<u>49,447</u>	<u>125,064</u>	<u>112,697</u>
Net movements in funds		(2,690)	(21,712)	(16,840)	(41,242)	673
Fund balances brought forward	1d	123,941	6,865	85,208	216,014	215,342
Transfers between funds	1b, 7	(9,184)	14,847	(5,663)	-	-
Funds balances carried forward		<u>112,066</u>	<u>0</u>	<u>62,706</u>	<u>174,772</u>	<u>216,014</u>

All activities are continuing as the Women's Education Partnership, a charitable incorporated organisation - Registered charity number 1151145.

Recognised gains or losses in year are shown in the statement of financial activities

The **Notes** at pages 6 to 9 form part of these accounts

Women's Education Partnership

Registered charity 1151145

Balance Sheet as at 31st December 2015

	Notes	2015	2014
		£	£
Fixed Assets			
Tangible Fixed Assets	9	1,746	2,246
Investments	10	-	-
Total fixed assets		1,746	2,246
Current Assets			
Stocks and work in progress		-	-
Debtors and prepayments	11	9,705	11,081
Cash at bank, in hand - committed to programmes	13	62,706	105,208
Cash at bank, in hand - other funds		129,962	142,886
Total current assets		202,373	259,175
Creditors: amounts falling due within one year	12	6,000	10,903
Net current assets		196,373	248,272
Total assets less current liabilities		198,119	250,518
Creditors: amounts falling due in more than one year		12,000	18,000
Provisions for liabilities and charges	15c,16	9,601	14,258
Net assets		176,518	218,260
Funds			
Unrestricted Funds		112,066	123,941
Designated Funds: incl. Fixed Assets	9	1,746	9,111
		113,812	133,052
Restricted Funds		62,706	85,208
Total Funds		176,518	218,260

All activities are continuing as the Women's Education Partnership, a charitable incorporated organisation (Registered charity no.1151145).

The **Notes** at pages 6 to 9 form part of these accounts

Approved by the Trustees and signed on their behalf by:



Peter F Hullah
Director



Norman Swanney
Treasurer

Date: 19th February 2016

Women's Education Partnership

Registered charity 1151145

Notes to the Accounts for the year ended 31st December 2015

Note

1. Basis of preparation.

- a. **Basis of accounting.** The financial statements have been prepared under the historic cost convention, in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities (SORP 2005) issued in March 2005, applicable UK Accounting Standards and the Charities Act 1993 et seq. The accounts are prepared on an accruals basis.
- b. **Funds structure.** Unrestricted funds are those funds which the trustees are free to use for any purpose to further the charity's objects. Unrestricted funds include designated funds where the trustees, at their discretion, have created a fund for a specific purpose. Restricted funds are funds which are to be used in accordance with specific restrictions imposed by the donor. The charity has no permanent or expendable endowment, special trusts or funds.
- c. **All activities are continuing** and, from 1st January 2014, were carried out as Women's Education Partnership (WEP), a charitable incorporated organisation (Registered charity no. 1151145). Together for Sudan (TFS) has been dissolved and all assets and liabilities were transferred to Women's Education Partnership on 1st January, 2014. Charitable objectives have remained identical throughout.
- d. **Changes to previous accounts: Nil**

Note

2. Accounting policies

Incoming Resources

- a. **Recognition of incoming resources.** These are included in the Statement of Financial Activities (SoFA) when the charity becomes entitled to the resources; the trustees are virtually certain they will receive the resources; and the monetary value can be measured with sufficient reliability.
- b. **Incoming resources with related expenditure.** Where incoming resources have related expenditure (as with fundraising or contract income) the incoming resources and related expenditure are reported gross in the SoFA.
- c. **Grants and donations.** Grants and donations are only included in the SoFA when the charity has unconditional entitlement to them.
- d. **Tax reclaims on donations and gifts.** Incoming resources from tax reclaims are included in the SoFA at the same time as the gift to which they relate.
- e. **Donated services and facilities.** These are only included in incoming resources (with an equivalent amount in resources expended) where the benefit to the charity is reasonably quantifiable, measurable and material. The value placed on these resources is the estimated value to the charity of the service or facility received.
- f. **Volunteer help.** The value of any voluntary help received is not included in the accounts but is described in the trustees' annual report.

Expenditure & Liabilities

- g. **Liability recognition.** Liabilities are recognised as soon as there is a legal or constructive obligation committing the charity to pay out resources.
- h. **Governance costs.** Include costs of the preparation and examination of statutory accounts, the costs of trustee meetings and cost of any legal advice to trustees on governance or constitutional matters.
- i. **Support costs.** Funds received or designated for charitable activities are credited to individual projects, Payments made for the project, together with a directly proportional share of overhead and support costs in Sudan are then debited to the project. See note 4.
- j. **Contingent Liabilities.** A contingent liability is disclosed where the possible obligation, which arises from past events, will only be confirmed by the occurrence of one or more uncertain future events not wholly within the trustees' control.

Assets

- k. **Tangible fixed assets for use by charity.** These are capitalised if they can be used for more than one year, and cost at least £500. They are valued at cost or a reasonable value on receipt.
- l. **Stocks and work in progress.** These are valued at the lower of cost or market value.
- m. **Foreign currencies.** Transactions in foreign currencies are recognised at the average monthly rate of exchange received. Monetary assets and liabilities are translated into sterling at the exchange rate on the balance sheet date. All exchange differences are recognised through the statement of financial activities.

Women's Education Partnership

Registered charity 1151145

Notes to the Accounts for the year ended 31st December 2015

Note Analysis of incoming resources

3

	2015	2014
a. Grants from organisations (<i>restricted funding</i>)	£	£
Humanity United - USA	-	14,238
Gordon Memorial College Trust Fund - UK	12,740	8,170
All Saints Educational Trust - UK	6,000	6,000
St Martin's-in-the-Field & other UK Churches	1,368	3,365
Sarum St Michael Trust - UK	-	2,400
British Embassy, Khartoum	2,749	-
	22,857	34,173
b. Grants from organisations (<i>unrestricted funding</i>)	£	£
Other unrestricted grants	-	-
	-	-
c. Donations from individuals	£	£
Gift Aided donations (including gift aid rebate)	37,089	45,962
Other donations	20,729	30,284
Total donations from individuals	57,818	76,246
d. All other income (interest & currency gains)	3,146	2,950
Total incoming resources	83,821	113,369
Total donations from individuals as percentage of overall income	69.0%	67.3%

Note Analysis of resources expended

4

For basis of apportioning project support costs see Note 2i.

	2015	2014		
a. Charitable Activities - Education Projects	Direct costs	Project support	Total	Total
University scholarships	£	£	£	£
Scholarships to educate AIDS-affected orphans	36,750	30,269	67,019	58,153
Women's Literacy Projects, Khartoum & Juba	6,114	5,036	11,150	11,810
Vocational Training	4,143	3,413	7,556	7,304
Total Education projects	-	-	-	208
	47,007	38,718	85,724	77,475
b. Charitable Activities - Educational Support Projects	£	£	£	£
Eye Care outreach programme, Khartoum	10,995	9,056	20,050	8,752
HIV/AIDS awareness outreaches, Khartoum	585	482	1,067	1,951
Total Education Support projects	11,579	9,538	21,117	10,703
Total Project activity	58,586	48,256	106,842	88,178
c. Grants: HIV/AIDS awareness outreaches, South Sudan	10,133	-	10,133	9,878
Support for Kimu Medical Centre, Juba	2,440	-	2,440	7,609
Total resources expended on charitable activities	71,159	48,256	119,414	105,665

Women's Education Partnership

Registered charity 1151145

Notes to the Accounts for the year ended 31st December 2015

Note	Support Costs					2015	2014
		Staff	Office running	IT & comms	Transport & other	Total	Total
5		£	£	£	£	£	
	Charitable Activities						
	Education projects	29,501	6,840	712	1,665	38,718	
	Education Support projects	7,267	1,685	175	410	9,538	
	Total	36,769	8,524	887	2,075	48,256	
						38,497	

Note 6 Details of certain items of expenditure

- a. Trustee fees & expenses. No fees are paid to trustees. Reimbursement of expenses incurred wholly and necessarily on behalf of the charity amounted to £3,094 (2014 - £4,336). Expenses are mainly covered by donations from trustees.
- b. Fees for examination or audit of the accounts - £200 (2014 - £200).

Note	Movements in Funds	Unrestricted	Designated	Restricted	Total
		Funds	Funds	Funds	
7		£	£	£	£
	Transfers between funds				
	Sponsor-agreed switch: from literacy to eyecare	0	1,255	(1,255)	0
	Overhead support from donors, grantmakers	5,015	0	(5,015)	0
	WEP-funded aid work	(13,592)	13,592	0	0
	Other	(608)	0	608	0
		0	0	0	0
	Total	(9,184)	14,847	(5,663)	0

Note 8 Grant making.

- The charity has made grants in 2015 amounting to: £12,573 (2014 - £17,487).

Note	Tangible fixed assets	Fixtures, fittings & equipment		Other	Total
		£	£		
9	a. Cost or valuation				
	Balance brought forward		11,500	-	11,500
	Additions		-	-	-
	Revaluations		-	-	-
	Disposals		-	-	-
	Transfers		-	-	-
	Balance carried forward		11,500	-	11,500
	b. Accumulated depreciation and impairment provisions				
	Balance brought forward		9,254	-	9,254
	Depreciation charge for year (straight line basis)		500	-	500
	Impairment provisions		-	-	-
	Revaluations		-	-	-
	Disposals		-	-	-
Transfers		-	-	-	
Balance carried forward		9,754	-	9,754	
c. Net book value					
Brought forward		2,746	-	2,246	
Carried forward		1,746	-	1,746	
d. Revaluation. No fixed assets have been revalued					

Women's Education Partnership

Registered charity 1151145

Notes to the Accounts for the year ended 31st December 2015

Note Investment assets

10 The charity holds no investments, properties, securities, equities or other investment. (2014 - £0).

Note	Debtors and prepayments	Amounts falling due within one year		Amounts falling due after one year	
		2015	2014	2015	2014
11	Analysis of debtors	£	£	£	£
	Trade debtors	-	-	-	-
	Other debtors	-	-	-	-
	Prepayments and accrued expenditure	7,395	8,272	2,310	2,810
	Total	7,395	8,272	2,310	2,810

Note	Creditors and accruals	Amounts falling due within one year		Amounts falling due after one year	
		2015	2014	2015	2014
12	a. Analysis of creditors	£	£	£	£
	Trade creditors	-	145	-	-
	Other creditors	-	-	-	-
	Accruals and deferred income	6,000	10,759	12,000	4,000
	Total	6,000	10,903	12,000	4,000

b. Security over assets: No creditor holds a charge or security over any assets of the charity.

Note	Analysis of cash holdings	2015	2014
13	a. Programme funds - committed:	£	£
	- University scholarship funding for deprived and displaced women	38,902	50,105
	- Women's Literacy programmes in IDP areas	6,535	34,736
	- Elementary education scholarships for AIDs-affected orphans	11,840	16,777
	- Other projects (Vocational training, solar panel, health care training)	5,429	3,678
		62,706	105,296
	b. Other funding	129,962	142,798
		192,668	248,094

Note Transactions with related parties, , loans, remuneration & benefits

14 a. Remuneration & benefits: No remuneration or other benefits are paid to trustees. (2014 - £0).

b. Loans: No amounts are owing to or from the charity's trustees.

c. Other transaction/s with trustees or related parties: No transactions have been undertaken by (or on behalf of) the charity in which a trustee or other related party has a material interest. (2014 - Nil return).

Note Paid employees

15 a. Staff costs. Wages, salaries and benefits in kind, including severance provisions for termination of the contract of employment by the employee amounted to: £36,769 (2014 - £27,595)

b. Average number of full time equivalent permanent staff in the year, excluding casual labour, was: 6

c. Pension scheme. Provision is made only for severance pay under Chapter IX of the Sudan Labour Code 1997, for employees leaving the charity's employment. See Note 16.

Note Additional disclosures

Note	Additional disclosures	Charitable commitments accrued		
		Unrestricted	Restricted	Total
16	a. Provisions for liabilities and charges and movement in provisions.	£	£	£
	Commitments outstanding at 1 st January	14,258	0	14,258
	New commitments charged to the SOFA in year	7,172	0	7,172
	Commitments paid or cancelled during the year	(11,829)	0	(11,829)
	Amount of commitments as at 31 st December	9,601	0	9,601

Timing: All commitments are payable with the requisite period of notice (less than one year).

b. Contingent Liability: Should the charity close down its operations in Sudan for whatever reason, a contingent liability (see Note 2j) exists for employees' severance pay in the amount of:- £2,025

Women's Education Partnership

A United Kingdom charity authorised and regulated by the
Charity Commissioners for England & Wales

Registered Charity No. 1151145

TRUSTEES

Director

Peter Hullah

Other Trustees

Islam Ali

Herman Bell

Rita Bellamy-James

Malcolm Grundy

Kate Smith

Adrian Thomas (*to 12 December 2015*)

Imogen Thurbon



Country Coordinator, Sudan

Neimat Hussein Issha

South Sudan representative

Silas Jojo

Webmaster

David Lewis

Charity correspondent & treasurer

Norman Swanney

33 Balmoral Road

Trowbridge BA14 0JS

United Kingdom

Fax: +44870 288 9484

Email: enquiries@womenseducationpartnership.org